


School Messenger

In order to keep you fully updated on events that are going on at our school, the district has invested in software that will allow us to send out school announcements to your email or phone from PowerSchool.

It's important to the Mount Olive School District administration that we are able to contact families in a quick, easy manner and this software will allow messages to be sent to you quickly via email or text message. This may include notification of events at school, athletic or club news, Parent Club information or newsletters coming from the high school.

In order for this information to be sent, parents need to register for School Messenger online through PowerSchool. **Even if you are already set up for a PowerSchool account, ALL parents must go in and enter their preferences to be included in these special announcements.**

Directions for School Messenger:

1. Log into your Powerschool parent portal account. (You will not be able to make changes via the student account).
2. Locate the  icon in the upper right hand corner.
3. Click on the icon to open the applications window.
4. Click on the Contact Manager link to open the School Messenger portal.
5. You will be able to view your currently enrolled students.
6. Click on the contacts tab and click the **edit** link to the right of your child's name. There you can simply check which types of messages you would like to receive and at which phone number or email address. Make sure that you click **save** when you are finished making changes.

Please note that if your Powerschool Username contains a space, you will need to change your username prior to updating your contact information.

If you have any questions please contact the school for assistance.